

## **2013 MWA BULLETIN FOR ALL LICENCED OFFICIALS**

### **Changes to Officials Accreditation Renewal Process**

The current official's accreditation renewal system relies almost entirely on officials re-sitting the same course they participated in when they first embarked on their journey of becoming an official. This is considered by many officials as time wasting at worst or revisiting the same old information at best. Most active officials believe they are kept up to date and reasonably well educated in the varying aspects of our sport by actually participating as officials in events.

MWA has now introduced a significant change to the Officials Licence reaccreditation process where we can reward the positive aspects of active participation and recognize participation as a more valuable tool in the education of our officials.

***For level 2 and 3 officials MWA can now grant a 4 year renewal of the current Officials licence without the official attending a training seminar\*.***

\* Reaccreditation will be approved when an official can prove that they are actively participating in our sport.

Removing compulsory attendance to a training course every 4 years should improve our resource of officials by removing one of the stumbling blocks to re-accreditation.

How does this work?

There are different levels of accreditation, different roles and different disciplines but, generally speaking, if an official has been active in an official role then they will be reaccredited for a further 4 years for that position. In assessing the participation, the higher the level of events and the higher the responsibility that is recorded by the official, then the more accreditation they will be able to capture.

The following information gives an outline to the process for the re-accreditation of officials that will be applied by MWA immediately.

### **TO RENEW LEVEL 3 OFFICIALS ACCREDITATION**

***To renew a Level 3 official's licence, the holder must, before the 4 year accreditation expires, complete one of the following options:***

#### **OPTION 1**

- RECORD **6** EVENTS IN THEIR PARTICIPATION JOURNAL, WHERE THEY HAVE ACTED IN THE SPECIFIC ROLE REQUIRED FOR ACCREDITATION, AT INTERCLUB (OR HIGHER) EVENTS OVER 4 YEARS\*

\*a minimum of 1 event per year

## OR

### OPTION 2

- ATTEND AND SUCCESSFULLY COMPLETE THE CURRENT 4 HOUR KEY OFFICIAL OR SCRUTINEER TRAINING COURSE in the participants highest accredited role.

Order of priority for training seminars:

- Attending and successfully completing a **Steward** seminar will renew all accreditation.
- Attending and successfully completing a **Clerk of Course** seminar will renew all accreditation
- Attending and successfully completing a **Race Secretary** seminar will only renew Race Secretary accreditation and all operational official accreditation except Scrutineer.
- Attending and successfully completing a **Scrutineer** seminar will only renew Scrutineer accreditation and all operational official accreditation.
- Attending and successfully completing a **Level 1 Operational Official** seminar will only renew Level 1 Official accreditation and all operational official accreditation except Scrutineer.

## TO RENEW LEVEL 2 OFFICIALS ACCREDITATION

*To renew a Level 2 official's licence, the holder must, before the 4 year accreditation expires, complete one of the following options:*

### OPTION 2

- RECORD 6 EVENTS IN THEIR PARTICIPATION JOURNAL, WHERE THEY HAVE ACTED IN THE SPECIFIC ROLE REQUIRED FOR ACCREDITATION, AT CLUB LEVEL (OR HIGHER) EVENTS OVER 4 YEARS\*

\*a minimum of 1 event per year

## OR

### OPTION 1

ATTEND AND SUCCESSFULLY COMPLETE THE CURRENT 4 HOUR KEY OFFICIAL OR SCRUTINEER TRAINING COURSE in the participants highest accredited role.

Order of priority for training seminars:

- Attending and successfully completing a **Steward** seminar will renew all accreditation.
- Attending and successfully completing a **Clerk of Course** seminar will renew all accreditation
- Attending and successfully completing a **Race Secretary** seminar will only renew Race Secretary accreditation and all operational official accreditation except Scrutineer.
- Attending and successfully completing a **Scrutineer** seminar will only renew Scrutineer accreditation and all operational official accreditation.
- Attending and successfully completing a **Level 1 Operational Official** seminar will only renew Level 1 Official accreditation and all operational official accreditation except Scrutineer.

## **TO RENEW LEVEL 1 OFFICIALS ACCREDITATION**

***Renewing the level 1 officials licence stays the same, the holder must complete a 4 HOUR LEVEL 1 TRAINING COURSE before the 4 year accreditation expires***

### **SOME EXAMPLES OF HOW THIS MAY BE APPLIED:**

1. An Official acts in the role of Clerk of Course at 6 Basic Interclub events in any discipline while the 4 year licence is valid. – *All roles of Level 2 and Level 1 accreditation on the licence can be renewed for the next 4 years.*
2. An Official acts in the role of Race Secretary at 6 Basic Interclub events in any discipline while the 4 year licence is valid. – *The Level 2 Race Secretary accreditation and any Level 2 or Level 1 accreditation on the licence can be renewed for the next 4 years.*
3. An Official acts in the role of Clerk of Course at only 3 Club events in any discipline while the 4 year licence is valid. – *This is an example of insufficient participation; the official must have done at least 6 events in the role over 4 years so the licence can only be renewed after the official successfully completes a training course.*
4. An Official acts in the role of Clerk of Course at 3 Club events in any discipline and acts in the role of Race Secretary at 3 Club events in any discipline while the 4 year licence is valid. – *This is an example of insufficient participation; the official must have done at least 6 events in the specific role over 4 years so the licence can only be renewed after the official successfully completes a training course.*
5. *6 X L2 Steward events over 4 Years = renew all L2 and below accreditation.*
6. *2 X L2 Steward events + 2 X L2 Scrutineer events + 2 X L2 Marshal over 4 Years = must do a training course to renew*

7. 3 X L2 Steward events + 3 X L2 Scrutineer events over 4 Years = must do a training course to renew
8. 6 X L3 Steward events over 4 Years = renews all L3 and below accreditation.
9. 2 X L2 Steward events + 2 X L3 Scrutineer events + 2 X L1 Marshal events over 4 Years = must do a training course to renew
10. 3 X L2 Steward events + 3 X L2 Scrutineer events over 4 Years = must do a training course to renew
11. And so on....

*For the purpose of verification all accreditation is tiered by merit from 1-5 as follows:*

- |                         |                |
|-------------------------|----------------|
| 1. STEWARD/REFEREE      | ALL LEVELS 2-3 |
| 2. CLERK OF COURSE      | ALL LEVELS 1-3 |
| 3. RACE SECRETARY       | ALL LEVELS 1-3 |
| 4. SCRUTINEER           | ALL LEVELS 1-3 |
| 5. OPERATIONAL OFFICIAL | ALL LEVELS 1-3 |

*And for the purpose of recording events in Participation Journals:*

*Level 1 accreditation = "Club" permit events*

*Level 2 accreditation = "Basic Interclub" permit events*

*Level 3 accreditation = "Special Interclub" and "Open" permit events*