

MOTORCYCLING WESTERN AUSTRALIA

BOARD

REPORT

WEDNESDAY 13 February 2013

1 MEETING OPEN

The Chairman declared the meeting open at 6.07 pm

Auditors Report. Naz Randeria presented the 2012 auditor's report. Ms Randeria noted that all recommendations from the previous report had been accepted by management and put into place, and that there were no recommendations to arise out of this year's audit. No issues of significance were identified.

2 PRESENT

Paul Foster, Phil Hammer, Graham Collis, Bethwyn Gaisford, Peter Clark, Rick Gill

3 INWARDS CORRESPONDENCE

3.1 Auditors Report

4 Business Arising

Dealt with as an agenda item.

5 AGENDA ITEMS

5.1 Finance

5.1.1 Reports

Reports were tabled and approved

5.1.2 Investment Strategy

It is proposed that funds of \$536,506.14 in the Property Investment online saver account be transferred to a new term investment account. Current interest in the online saver is 3.5% compared to 4.15% for a 3 month term. A 3month term is proposed in order that funds accumulating from the new rider levies can be rolled over to boost the balance. The strategy will involve transferring all income from levies to the Property Investment online saver account to earn interest at 3.5% until the term account matures, on maturity the balance can be transferred, maximising returns.

It is also proposed to transfer funds of \$439,215.80 in the Holding online saver account to a 7 month term investment account at 4.2%. An amount of \$100,000 will remain to ensure cash flow variations are taken into account and will earn 3.5%. At the expiry of the term any amount in excess of \$100,000 will be rolled into the investment account to maximise interest.

Board resolved to accept the proposal.

5.2 KPI measurements

5.2.1 *Licence Renewals:* Noted.

5.2.2 *Return of Reports:* Noted. MX will improve as the season commences

5.2.3 *Injury Stats:* Noted.

5.3 Development Report

Risk and Training Officer
Noted.

Project Officer

Noted. Opportunity for clubs to apply for grants with their local government. As MWA identifies grants to the club, the Board suggested that MWA offer to complete the grant application on behalf of the club for a 10% fe.

5.4 MX Steward Appointment

The Board have previously determined that the appointment of a steward where the steward was involved as a promoter was a conflict of interest.

Action: Risk and Training Officer to report on why there are insufficient stewards nominating.
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5.5 Promoting Commercial Operators Policy

The Board resolved that a commercial operator that provided a direct return back to MWA in the way of significant returns can be promoted with reasonable exposure on the MWA website and in e-news articles for no cost. Promoters that did not provide a direct or little return may be promoted on a commercial basis on payment of a fee.

The Board discussed the commercial opportunities available. Board were informed that the Media Officer has been set a KPI that incorporates identifying website and e-news advertisers.

Action: Space to be offered at 6 months for \$450 on e-news and \$450 on website. \$675 for taking space on both.

5.6 Staff Performance Reviews

Reviews were tabled and approved.

5.7 Board Information Packs

Board to receive supporting information at least one week prior to a meeting.

5.8 Media Officer

The Board reviewed the media officer contract and approved an extension

6 GENERAL BUSINESS

6.1 Drug Testing

Executive Director to select a minimum of five events across disciplines for 2013, dependant on budget.

6.2 Noise testing

MA have approved the accreditation material. Risk and Training officer to begin offering course. Coursework is already incorporated in Scrutineers training, all scrutineers will also receive NCO accreditation.

- 6.3 Practice Audits
These need to be ramped back up. Access is an ongoing issue. Executive Director to write to clubs to obtain keys or other access. As a part of presentations to clubs mention the importance of supplying keys as part of the risk management process.
- 6.4 MA Compulsory Riders Briefings
These are now in the MoMS, and have been watered down considerably after input by President and Executive Director. All the points in the draft require addressing.
- 6.5 MX Panel
Selection of clubs under the zoning policy still to be addressed by Panel

Action: Panel to be requested to review policy

- 6.6 Eject Helmet System
Advice to be gathered from the Risk and training Officer on inspection of helmets incorporating this system and special requirements for scrutineers to observe.
- 6.7 Officials renewals under new process
An e-news has been circulated outlining the new process
- 6.8 Upgrades of officials living in remote areas
A process has been developed to address, and successfully applied at Newman recently.
- 6.9 Supp Regs and Series Regs
All Supp Regs and Series Regs including club level need to be reviewed by the office and sporting panels prior to approval and are required to be submitted. Only state championship regs are approved by the Board.
- 6.10 Weekly Executive Director and Staff Activities
Executive Director advised that it was part of the job description to attend to reasonable MA meetings and to be involved at the MA level as committee members. It was in MWA interest to have input to the national agenda, which requires a national input.

7 MEETING CLOSED

There being no further general business the meeting was closed at 10.40 pm

8 NEXT MEETING

13 March 2013